

# NATIONAL SCHOOL PLANT MANAGEMENT ASSOCIATION



## Candidate Application 2019 Board of Directors-Three Year Term

The National School Plant Management Association (NSPMA) is seeking candidates to fill three positions on the Board of Directors. Each position is for a three-year term. The Board of Directors is charged with the responsibility to take actions in the best interest of the association. They shall have the authority for the conducting of all business, which arises between regular meetings and shall make recommendations to be acted upon by the members of the association and to fill vacancies as they occur. In addition to these functions, the Board of Directors shall act as a resource group to assist in planning and securing program participants. Members of the Board of Directors must be available to attend meetings called by the President. Absence from three consecutive board meetings shall constitute grounds for removal from the Board of Directors. The Board of Directors shall prepare and present a report to the convention attendees.

### AT-LARGE REPRESENTATIVE BOARD MEMBERS:

At-large representatives are elected during the annual conference for a three-year term.

Nominations for at-large candidates shall be made from the floor at the scheduled time during the Conference. The election voting shall be by secret ballot. Should a person be nominated for the at-large election and not be in attendance, the person nominating the individual shall have written confirmation from the individual, confirming the individual's agreement to serve.

At-Large board member duties shall be:

- A. Attend the NSPMA Conference and participate in all called Board of Director meetings and conference call meetings.
- B. Encourage membership in the association with all educational entities and their active participation.
- C. Communicate with the Officers or Board Members to deliver issues, needs, concerns, improvements and ideals for the Board of Director's consideration and action.
- D. Assist the Executive Secretary in maintaining a current list of persons involved in plant management.
- E. Be knowledgeable of NSPMA by-laws and objectives of the NSPMA.
- F. Assist the Executive Secretary in maintaining a list of vendors and business contacts as potential vendors.
- G. Serve on Committees as requested by the President.

*Submit to: NSPMA 2019 Nominating Committee  
c/o Kimberly Keener  
[kkeener@robbinsville.k12.nj.us](mailto:kkeener@robbinsville.k12.nj.us)*

**2019 Board of Directors Candidate Application**

**Candidate Details:**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Town, State, Zip Code \_\_\_\_\_

E-mail address: \_\_\_\_\_ Cell Phone \_\_\_\_\_

School District: \_\_\_\_\_

State Organization/Affiliation: \_\_\_\_\_

**Position(s):**

**Years in Position:**

\_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

**Total Years of Service in Facilities/School Plant Management:** \_\_\_\_\_

**List of Professional/Personal/Volunteer Service and Achievements:**

#1 \_\_\_\_\_

#2 \_\_\_\_\_

#3 \_\_\_\_\_

**Nomination Statement**

\_\_\_ I am submitting this application on my own behalf and will be present at the 2019 annual conference.

\_\_\_ I am committed to the terms of an At-Large Representative and accept nomination from the floor but will not be present at the 2019 annual conference.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date